

Comprehensive Issue Analysis Breakout Session



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Agenda

May 8th, 09:40 – 13:00

08:30 – 09:30 Plenary: Comprehensive Issue Analysis

09:40 – 13:00 Issue Analysis Breakout Sessions (4 concurrent 3-hour sessions, by sector)

[Tea Break at 11:00 am for 15 minutes]

13:00– 14:00 Lunch

14:00 – 16:00 RFA Design Input Session



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Introduction

Comprehensive Issue Analysis aims at exploring a holistic view of our sector

The method is constructed from a fundamental framework that combines key elements from multiple disciplines

- Necessary foundational components
- Governs the system and allows it to function



- Elemental value chain components
- Used to create and make a solution available and accessible



- Components associated with human behavior and solution adoption



- Dimensions that support a constant feedback loop
- Maintains the system



Objective

The objective of this workshop is for participants in each team to

- Identify and collectively prioritize up to 3 success factors per team that they believe could advance progress on the session sector if supported through research
- Work through and complete System Templates for each of the topics they prioritize



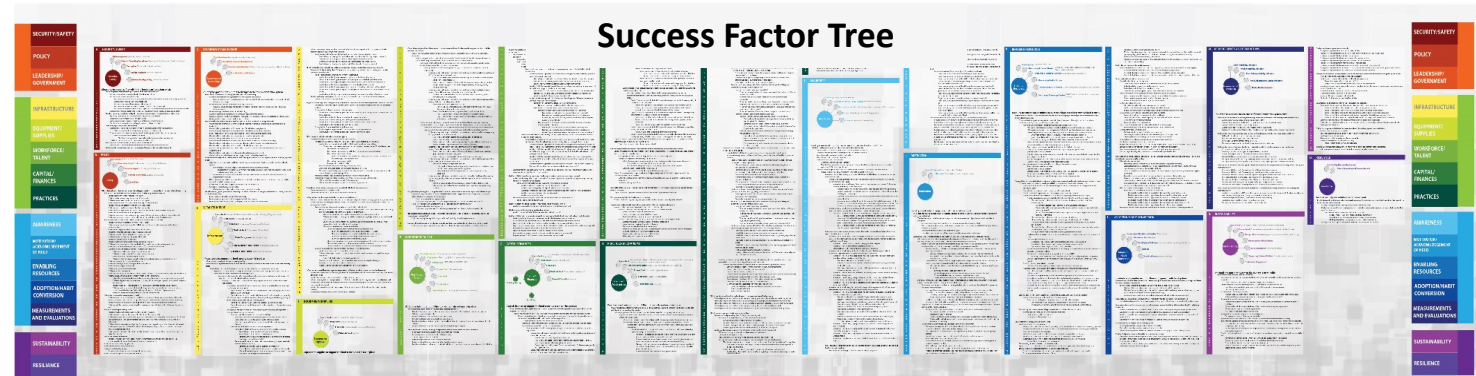
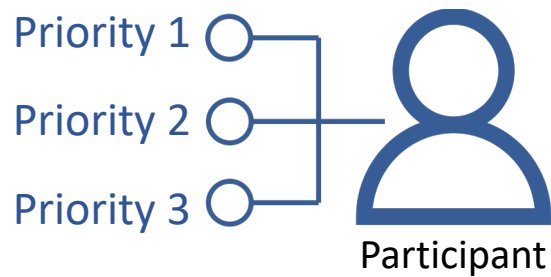
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CIA Activity Part 1: Identifying Priority Success Factors

Time: 15 mins

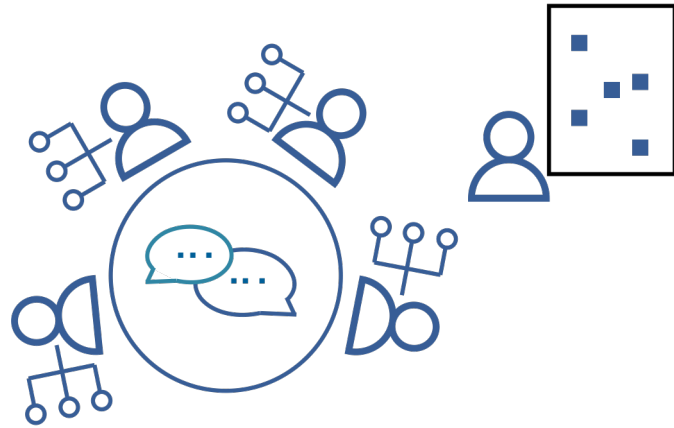


1. Success Factor Identification

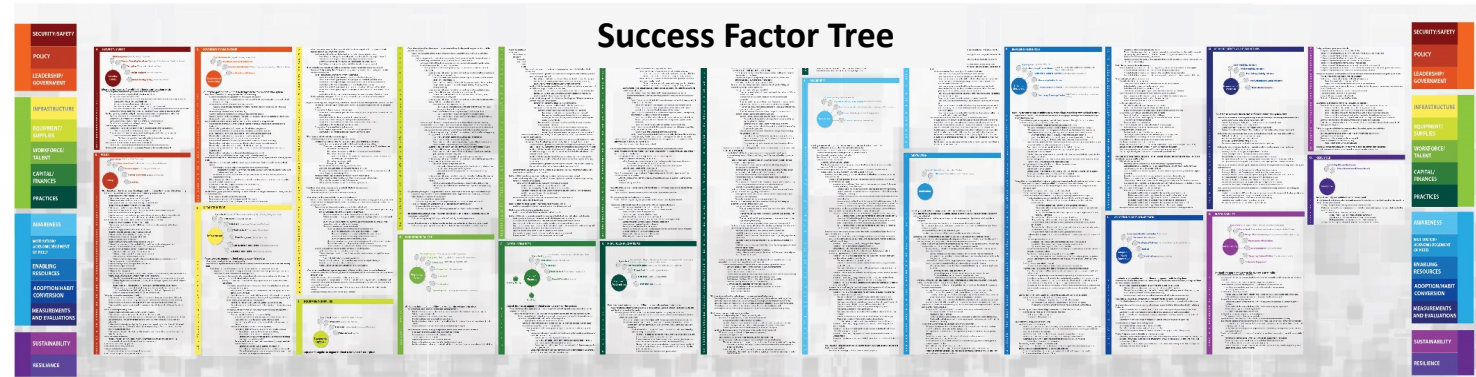
- Independently go through the Success Factor Tree
- Choose 3 priorities that you believe need attention
- Note down priorities on sticky notes

CIA Activity Part 1: Identifying Priority Success Factors

Time: 50 mins



Team Discussion

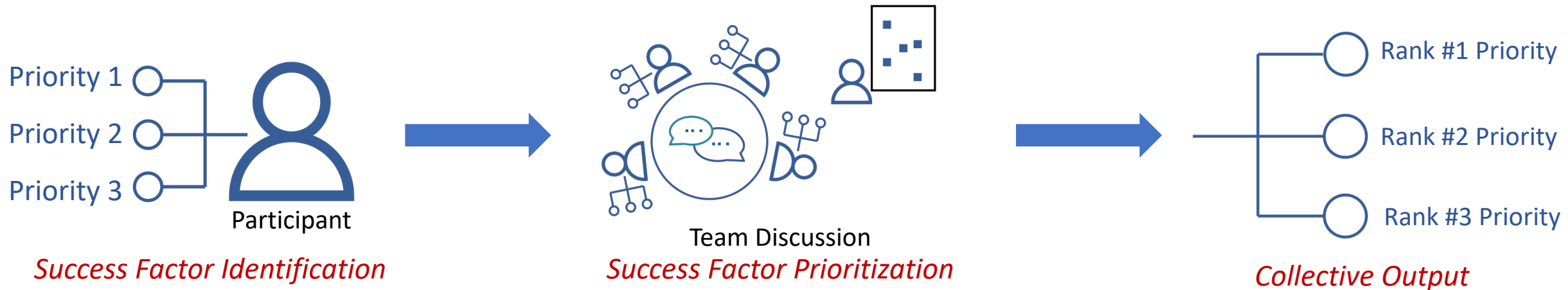
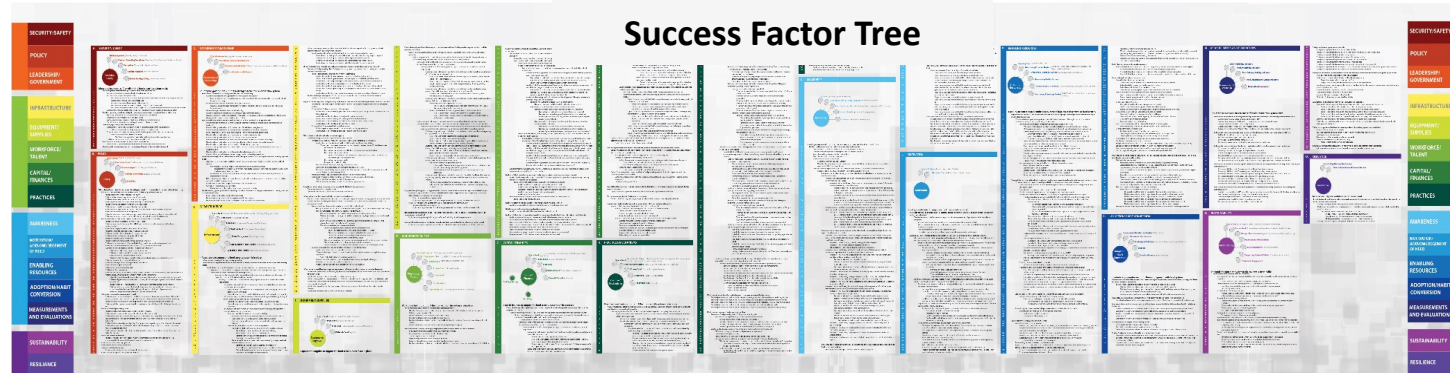


2. Success Factor Prioritization

- When done, join your team
- Take turns sharing your priorities with your team by placing sticky notes on flipchart
- Discuss among your team and choose 3 priorities overall as a team to work on for the duration of this workshop session

CIA Activity Part 1: Identifying Priority Success Factors

Time: 65 mins



Tea Break

15 minutes

11:00 AM – 11:15 AM



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CIA Activity Part 2: Achieving a System Understanding

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY				
POLICY				
LEADERSHIP/ GOVERNMENT				
INFRASTRUCTURE				
EQUIPMENT/ SUPPLIES				
★ WORKFORCE/ TALENT	Rank #1 Priority			
CAPITAL/ FINANCES				
PRACTICES				
AWARENESS				
MOTIVATION/ ACKNOWLEDGEMENT OF NEED				
ENABLING RESOURCES				
ADOPTION/HABIT CONVERSION				
MEASUREMENTS AND EVALUATIONS				
SUSTAINABILITY				
RESILIENCE				
SYNTHESIS OF PRIORITY		SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> Household <input type="checkbox"/> National <input type="checkbox"/> Community		

1. Priority Success Factor Placement in System Template

- Starting with one priority from the final collective team list of 3, identify the system category within which it fits best
- Write down the priority next to the system category under the “System Linkages” column
- Draw a star next to the priority issue to highlight it as shown

CIA Activity Part 2: Achieving a System Understanding

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY	System Linkage	Rationale		
POLICY	System Linkage	Rationale		
LEADERSHIP/ GOVERNMENT	System Linkage	Rationale		
INFRASTRUCTURE	System Linkage	Rationale		
EQUIPMENT/ SUPPLIES	System Linkage	Rationale		
★ WORKFORCE/ TALENT	Rank #1 Priority	Rationale		
CAPITAL/ FINANCES	System Linkage	Rationale		
PRACTICES	System Linkage	Rationale		
AWARENESS	System Linkage	Rationale		
MOTIVATION/ ACKNOWLEDGEMENT OF NEED	System Linkage	Rationale		
ENABLING RESOURCES	System Linkage	Rationale		
ADOPTION/HABIT CONVERSION	System Linkage	Rationale		
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		
SUSTAINABILITY	System Linkage	Rationale		
RESILIENCE	System Linkage	Rationale		

SYNTHESIS OF PRIORITY

SCOPE
☐ Individual ☐ Regional
☐ Household ☐ National
☐ Community

2. Priority Dependency Determination

- Review Success Factor Tree to find Success Factors that fall within other system categories that are closely connected to your priority
- Fill the “System Linkages” column and provide a rationale for your choices in the “Rationale” column
- There may be more than one system linkage item that falls within each system category
- Thoughts/ideas not present in the Success Factor Tree can be documented here

CIA Activity Part 2: Achieving a System Understanding

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY	System Linkage	Rationale		Y
POLICY	System Linkage	Rationale		N
LEADERSHIP/ GOVERNMENT	System Linkage	Rationale		Y
INFRASTRUCTURE	System Linkage	Rationale		Y
EQUIPMENT/ SUPPLIES	System Linkage	Rationale		N
★ WORKFORCE/ TALENT	Rank #1 Priority	Rationale		Y
CAPITAL/ FINANCES	System Linkage	Rationale		N
PRACTICES	System Linkage	Rationale		Y
AWARENESS	System Linkage	Rationale		Y
MOTIVATION/ ACKNOWLEDGEMENT OF NEED	System Linkage	Rationale		Y
ENABLING RESOURCES	System Linkage	Rationale		Y
ADOPTION/HABIT CONVERSION	System Linkage	Rationale		N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		Y
SUSTAINABILITY	System Linkage	Rationale		N
RESILIENCE	System Linkage	Rationale		Y
SYNTHESIS OF PRIORITY			SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> Household <input type="checkbox"/> National <input type="checkbox"/> Community	

3. Gap Identification

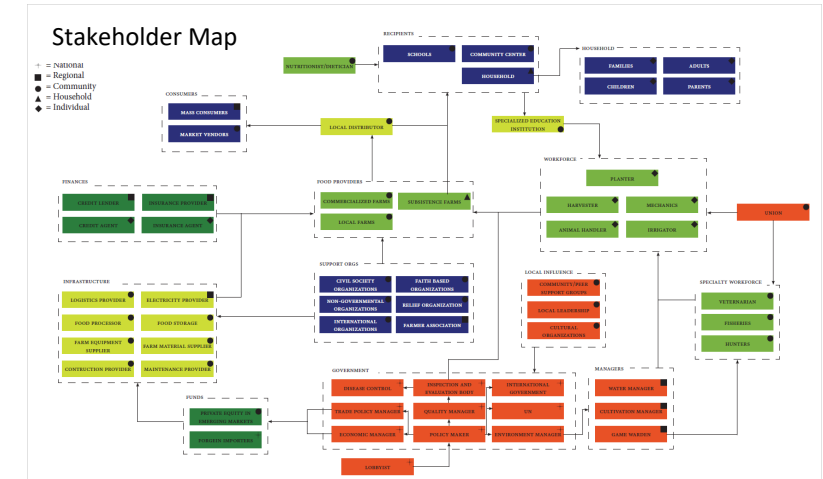
- Study each item in the “System Linkages” column
- If item is present and functioning today, write “Yes” or “Y” in the “Gap” column on System Template
- If the item is not present or not functioning well, write “No” or “N” in the “Gap” column on System Template

CIA Activity Part 2: Achieving a System Understanding

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY	System Linkage	Rationale	Stakeholder	Y
POLICY	System Linkage	Rationale		N
LEADERSHIP/GOVERNMENT	System Linkage	Rationale		Y
INFRASTRUCTURE	System Linkage	Rationale	Stakeholder	Y
EQUIPMENT/SUPPLIES	System Linkage	Rationale		N
★ WORKFORCE/TALENT	Rank #1 Priority	Rationale	Stakeholder	Y
CAPITAL/FINANCES	System Linkage	Rationale		N
PRACTICES	System Linkage	Rationale		Y
AWARENESS	System Linkage	Rationale	Stakeholder	Y
MOTIVATION/ACKNOWLEDGEMENT OF NEED	System Linkage	Rationale		Y
ENABLING RESOURCES	System Linkage	Rationale		Y
ADOPTION/HABIT CONVERSION	System Linkage	Rationale	Stakeholder	N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale	Stakeholder	Y
SUSTAINABILITY	System Linkage	Rationale		N
RESILIENCE	System Linkage	Rationale	Stakeholder	Y

SYNTHESIS OF PRIORITY

SCOPE
☐ Individual ☐ Regional
☐ Household ☐ National
☐ Community



4. Stakeholder Identification

- Review each item marked as “No” in the “Gap” column
- Use provided Stakeholder map as a guideline to identify stakeholders involved for each of those items

CIA Activity Part 2: Achieving a System Understanding

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY	System Linkage	Rationale		Y
POLICY	System Linkage	Rationale	Stakeholder	N
LEADERSHIP/ GOVERNMENT	System Linkage	Rationale		Y
INFRASTRUCTURE	System Linkage	Rationale		Y
EQUIPMENT/ SUPPLIES	System Linkage	Rationale	Stakeholder	N
★ WORKFORCE/ TALENT	Rank #1 Priority	Rationale		Y
CAPITAL/ FINANCES	System Linkage	Rationale	Stakeholder	N
PRACTICES	System Linkage	Rationale		Y
AWARENESS	System Linkage	Rationale		Y
MOTIVATION/ ACKNOWLEDGEMENT OF NEED	System Linkage	Rationale		Y
ENABLING RESOURCES	System Linkage	Rationale	Stakeholder	Y
ADOPTION/HABIT CONVERSION	System Linkage	Rationale	Stakeholder	N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		Y
SUSTAINABILITY	System Linkage	Rationale	Stakeholder	N
RESILIENCE	System Linkage	Rationale		Y

SYNTHESIS OF PRIORITY

Synthesis of Priority

SCOPE

☐ Individual ☐ Regional
☐ Household ☐ National
☐ Community

5. Synthesis of Priority

- Summarize the system underlying the chosen Priority of the team in one statement
- Write statement in the “Synthesis of Priority” box provided at the bottom of the System Template

CIA Activity Part 2: Achieving a System Understanding

Time: 105 mins

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY				
POLICY				
LEADERSHIP/GOVERNANCE				
INFRASTRUCTURE				
EQUIPMENT/SUPPLIES				
WORKFORCE/TALENT	Rank #1 Priority			
CAPITAL/FINANCES				
PRACTICES				
KNOWLEDGE				
ADAPTATION/CHANGE MANAGEMENT				
ENABLING RESOURCES				
ADOPTION/MAINT/CONVERSION				
MEASUREMENTS AND EVALUATIONS				
SUSTAINABILITY				
RESILIENCE				
SYNTHESIS OF PRIORITY				SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> Community

SYSTEM TEMPLATE				
SYSTEM ELEMENTS	SYSTEM LINKAGES	RATIONALE	STAKEHOLDERS INVOLVED	GAP
SECURITY/SAFETY	System Linkage	Rationale		
POLICY	System Linkage	Rationale		
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INFRASTRUCTURE	System Linkage	Rationale		
EQUIPMENT/SUPPLIES	System Linkage	Rationale		
WORKFORCE/TALENT	Rank #1 Priority	Rationale		
CAPITAL/FINANCES	System Linkage	Rationale		
PRACTICES	System Linkage	Rationale		
KNOWLEDGE	System Linkage	Rationale		
ADAPTATION/CHANGE MANAGEMENT	System Linkage	Rationale		
ENABLING RESOURCES	System Linkage	Rationale		
ADOPTION/MAINT/CONVERSION	System Linkage	Rationale		
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		
SUSTAINABILITY	System Linkage	Rationale		
RESILIENCE	System Linkage	Rationale		
SYNTHESIS OF PRIORITY				SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> Community

SYSTEM TEMPLATE				
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LEADERSHIP/GOVERNANCE	System Linkage	Rationale		Y
INFRASTRUCTURE	System Linkage	Rationale		Y
EQUIPMENT/SUPPLIES	System Linkage	Rationale		N
WORKFORCE/TALENT	Rank #1 Priority	Rationale		Y
CAPITAL/FINANCES	System Linkage	Rationale		N
PRACTICES	System Linkage	Rationale		Y
KNOWLEDGE	System Linkage	Rationale		Y
ADAPTATION/CHANGE MANAGEMENT	System Linkage	Rationale		Y
ENABLING RESOURCES	System Linkage	Rationale		Y
ADOPTION/MAINT/CONVERSION	System Linkage	Rationale		N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		Y
SUSTAINABILITY	System Linkage	Rationale		N
RESILIENCE	System Linkage	Rationale		Y
SYNTHESIS OF PRIORITY				SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> Community

SYSTEM TEMPLATE				
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INFRASTRUCTURE	System Linkage	Rationale		Y
EQUIPMENT/SUPPLIES	System Linkage	Rationale	Stakeholder	N
WORKFORCE/TALENT	Rank #1 Priority	Rationale		Y
CAPITAL/FINANCES	System Linkage	Rationale	Stakeholder	N
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KNOWLEDGE	System Linkage	Rationale		Y
ADAPTATION/CHANGE MANAGEMENT	System Linkage	Rationale	Stakeholder	Y
ENABLING RESOURCES	System Linkage	Rationale	Stakeholder	Y
ADOPTION/MAINT/CONVERSION	System Linkage	Rationale	Stakeholder	N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		Y
SUSTAINABILITY	System Linkage	Rationale	Stakeholder	N
RESILIENCE	System Linkage	Rationale		Y
SYNTHESIS OF PRIORITY				SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> Community

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LEADERSHIP/GOVERNANCE	System Linkage	Rationale	Stakeholder	Y
INFRASTRUCTURE	System Linkage	Rationale		Y
EQUIPMENT/SUPPLIES	System Linkage	Rationale	Stakeholder	N
WORKFORCE/TALENT	Rank #1 Priority	Rationale		Y
CAPITAL/FINANCES	System Linkage	Rationale	Stakeholder	N
PRACTICES	System Linkage	Rationale		Y
KNOWLEDGE	System Linkage	Rationale		Y
ADAPTATION/CHANGE MANAGEMENT	System Linkage	Rationale	Stakeholder	Y
ENABLING RESOURCES	System Linkage	Rationale	Stakeholder	Y
ADOPTION/MAINT/CONVERSION	System Linkage	Rationale	Stakeholder	N
MEASUREMENTS AND EVALUATIONS	System Linkage	Rationale		Y
SUSTAINABILITY	System Linkage	Rationale	Stakeholder	N
RESILIENCE	System Linkage	Rationale		Y
SYNTHESIS OF PRIORITY				SCOPE <input type="checkbox"/> Individual <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> Community

1. Priority
Success Factor
Placement in
System
Template

2. Priority
Dependency
Determination

3. Gap
Identification

4. Stakeholder
Identification

5. Synthesis of
Priority